

**CSR Procurement Guidelines of Ise Chemicals Corporation****1. Introduction**

Ise Chemicals Corporation aims to respect human rights, be mindful of environmental conservation, and act ethically in all countries and regions where it operates. Our products and services depend on the cooperation of many suppliers. These guidelines outline matters for which we request the understanding and cooperation of our suppliers so that our entire supply chain can fulfill its social responsibilities. Ise Chemicals will contribute to the realization of a sustainable society, working together with its suppliers based on mutual understanding and trust.

**2. Basic policy of purchasing****(1) Thorough compliance and fair business activities**

We will comply with the laws and regulations, as well as the social norms, of each country and region, and operate our business fairly and equitably with integrity. We will maintain healthy relationships with politics and public administration, and prevent any form of corruption. We will uphold fair competition in the market and follow proper procedures for exporting or importing products. We will also establish an internal framework for the prevention and early detection of wrongdoing, ensuring a compliance-oriented management approach.

**(2) Respecting human rights**

We will respect the dignity and human rights of all people involved in our business activities. We will not take part in forced labor, child labor, or any other human rights violations. We will not discriminate against anyone based on race, gender, nationality, or the like, and will establish a safe and healthy work environment that enables each employee to work with dignity.

**(3) Environmental consideration**

We will strive to reduce environmental burden across our business activities, recognizing that conserving the global environment is our key task. We will comply with environmental laws and contribute to the realization of a sustainable society by properly managing chemical substances, promoting energy conservation, and reducing waste. We will build a framework for environmental management and make continuous improvements.

**(4) Proper information management and dialogue with stakeholders**

We will properly record our business activities and strictly manage personal information and confidential information. We will operate a highly transparent business by disclosing our business standing and activities to our stakeholders in a timely and proper manner. We will also respect others' intellectual property rights.

**3. Supplier selection policy**

We will select our suppliers by comprehensively evaluating economic rationality, delivery certainty, stability, after-sales services, corporate technical standards, business stability, and other factors.

We ask our suppliers to strive to achieve the items set forth in "Requests to suppliers" below.

#### **4. Requests to suppliers**

We will strive to maintain and deepen mutual understanding and trust with our suppliers, aiming for mutual development as business partners.

We would like to ask you to understand and actively promote the items below and encourage your suppliers to promote initiatives under these guidelines.

##### **(1) Fair business transactions and high corporate ethics**

- Observe each country's/region's laws and regulations and international norms, and do business fairly and equitably.
- Maintain healthy relationships with politics and public administration, and do not offer or accept any inappropriate benefits.
- Do not engage in cartels or other acts that interfere with fair market competition, and do not abuse a superior bargaining position.
- Have no relationship whatsoever with anti-social forces.
- Push forward initiatives for responsible mineral procurement, avoiding conflict minerals that finance armed forces or minerals that are involved in human rights violations and other wrongdoing.
- Establish and implement an internal system for the prevention and early detection of wrongdoing, as well as a whistleblowing system under which whistleblowers are protected.

##### **(2) Respect human rights and establish a good working environment**

- Prohibit any inhumane acts, such as forced labor, child labor, and human trafficking.
- Do not discriminate against anyone based on their origin, race, gender, religion, disability, or the like, and ensure equal opportunities and fair treatment.
- Maintain a work environment free of harassment that harms individual dignity.
- Comply with each country/region's laws and regulations on employees' work hours, days off, wages, and other conditions.
- Respect employees' freedom of association and collective bargaining rights.
- Establish a safe, sanitary, and healthy working environment and strive to prevent labor accidents.

##### **(3) Care for the environment**

- Comply with environmental laws and regulations and properly manage chemical substances contained in products, as well as wastes.
- Strive to reduce greenhouse gas emissions, save energy, save natural resources, and reduce and recycle wastes.
- Properly manage chemical substances contained in products and strive to procure parts and raw materials that are less burdensome to the environment.
- Establish a framework for managing the environment and implement and improve it on an ongoing basis.

##### **(4) Secure quality of, and safely manage, products and services**

- Establish a control framework to assure product and service quality and maintain and improve it on an ongoing basis.
- Clearly communicate risks associated with product features and manage them throughout the product lifecycle, from production to transportation, storage, and disposal, to secure safety for humans and the environment.

- Ensure integrity across all quality assurance-related activities and do not impair product integrity through acts such as falsifying inspection data or intentionally concealing problems.

**(5) Risk control and information management**

- Develop a Business Continuity Plan (BCP) or an equivalent plan to prepare for disasters and other unforeseen events.
- Properly manage personal information and confidential information obtained through business activities to prevent leaks.
- Respect the intellectual property rights of third parties and do not engage in acts that infringe them or obtain or use them without authorization.
- Timely and properly disclose information on corporate activities, including compliance with these guidelines, to stakeholders.

**5. Implementation of these guidelines**

We ask you to understand and comply with these guidelines. We will confirm your status of compliance with these guidelines through a survey. In the event of non-compliance or potential non-compliance, we may ask you, through dialogue, to take corrective measures. We would highly appreciate your cooperation in this matter.

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